

Dear Arrowhead parents,

The schedule change window for the 2025-26 school year is now open. We thank you for your patience in our scheduling process. ***SCHEDULE CHANGES WILL TAKE PLACE FROM JUNE 9th to JUNE 12th. Students will also have the opportunity to change their schedules in September, pending availability of classes.***

### **Important considerations**

- In January, students were guided to choose their classes carefully, keeping in mind their Academic and Career Exploration. Arrowhead's master schedule was then carefully developed to accommodate those requests. For this reason, some classes are now unavailable, as seats are typically filled by students who proactively chose that class in January.
- A blank period in the schedule will become a study hall or a lunch.
- Schedules will be viewable in Skyward after school today, Friday 6/6.

### **Schedule conflicts**

Counselors have been working to resolve schedule conflicts. A conflict is when one or more classes cannot fit in the schedule and students may need to choose between two conflicting classes or possibly add an alternate class. Students in this situation have already been notified by their Counselor and have been given an opportunity to meet with their Counselor.

### **Schedule change procedures**

Students without a schedule conflict as described above will be able to make schedule changes per the following guidelines:

- All students requesting a schedule change must [fill out this form](#), have it signed by a parent, and bring it to their schedule change appointment.
- Schedule changes are limited and are subject to course/period availability and the constraints of the individual student schedule. **Counselors will not honor requests for teacher preference, lunch period preference, "order" of classes, or travel between campuses. It is common to have different teachers each semester, particularly at North Campus.**
- Schedule changes will only be done via email or phone only for ***incoming freshmen who are not regularly on campus***. Rising 9th grade students may email their Counselor to request any schedule changes.
  - Last name A-G: Thomas Stuber, [stuber@arrowheadschoools.org](mailto:stuber@arrowheadschoools.org)
  - Last name H-O: Barb Whyte, [whyte@arrowheadschoools.org](mailto:whyte@arrowheadschoools.org)
  - Last name P-Z: Molly Sroka, [sroka@arrowheadschoools.org](mailto:sroka@arrowheadschoools.org)

- Due to the complexities of scheduling, current AHS students must schedule an in-person appointment to change their schedule, and may do this from June 9th through June 12th. Please remember that study hall periods will be different from June 10-12 due to [lab days and exams](#). ***There will be no schedule changes over the summer.*** After June 12, last-minute adjustments to schedules may be attempted on a space-available basis from September 3 through September 9. Please plan accordingly. Students may set up their schedule change appointment on Calendly as follows:
  - Rising 10th grade students, last name A-G: Thomas Stuber: <https://calendly.com/stuber-ahs/>
  - Rising 10th grade students, last name H-O: Barb Whyte: <https://calendly.com/whyte-ahs/>
  - Rising 10th grade students, last name P-Z: Molly Sroka: <https://calendly.com/sroka-ahs/>
  - Rising 11th and 12th grade, last name A-G: Kelly Matthias: <https://calendly.com/matthias-ag>
  - Rising 11th and 12th grade, last name H-O: Todd Reineking: <https://calendly.com/reineking>
  - Rising 11th and 12th grade: last name P-Z: Angie Rodenkirch: <https://calendly.com/rodenkircha>

The Arrowhead High School Counseling Team